

**Community Preservation Act Committee (CPAC) Meeting**  
**Minutes Wednesday, April 15, 2009**

The meeting was called to order at 7:35 pm by Peter Jessop, Chair, in the First Floor Meeting Room of Town Hall.

**COMMITTEE MEMBERS IN ATTENDANCE:**

Briony Angus, Denise Barberet, Louis Greenbaum, Peter Jessop, Chair, Ellen Kosmer, Vince O'Connor, Vice Chair, Mary Streeter, Clerk, Stan Ziomek

**COMMITTEE MEMBERS ABSENT:** Vladimir Morales

**STAFF / OTHERS IN ATTENDANCE:** Sonia Aldrich, Comptroller, Jonathan Tucker, Planning Director

**Agenda**

- Review who is speaking on which warrant articles
- Approve any minutes
- Discuss scheduling future meetings on set days of the week
- Adjourn

**Discussion of CPAC Report to Town Meeting**

Denise asked why the Plum Brook and Town Hall projects are not listed in the report. Jonathan Tucker responded that they are debt service. Denise then asked why the Kimball House project was included in Article 18. Denise expressed concern that putting the other debt service items in the JCPC capital budget would be hiding them. Peter said if Mr. Musante agrees, put them in the report.

Louis asked whether the CPAC Report goes to every Town Meeting member. It will go out next week in the mailing to all TM members.

Denise asked if the project to restore the fence around the Cutler plot in the West Cemetery would result in an actual fence. Jonathan Tucker said it is an on-going project – 3 of 4 pieces are down, many pieces are missing, and that the first phase of the project funded here would result only in the design specifications for the fence, and not the actual fence itself. Denise requested that we know the whole scope of a project because there are a number of things that we later find out are on-going projects that will require more funds in the future in order to be completed.

Vince suggested that in addition to the 8-page CPAC Report, the 3 pages of Ongoing Balances and Returned Amounts be included. Peter said it's a wise suggestion and asked that the spreadsheet be included as well. Mary suggested adding the Fiscal Year by Category information and that the entire report be posted on the Town website.

**Movers and Speakers for Town Meeting**

Peter said there would be 4 motions for Article 18 – Open Space, Housing, Historic, and Administrative. We should assume each section can be split in Town Meeting. Briony asked why articles 19 & 20 are separate. Jonathan Tucker said they are acquisition of property, which requires a two-thirds vote.

Vince noted that we should be prepared to address each section. For the Affordable Housing motion Peter or a Habitat for Humanity person will speak. For the Historic Preservation motion Jonathan Tucker will ask Jim Wald to speak. For Motion 2 Louis will move and speak for CPA. Peter said the CPA Committee should make a presentation of what the votes were. For the Open Space articles Briony will confirm whether Otto Stein will make the motions. Mary will move and speak to the Administrative motion. Briony will speak at the LWV/TMCC Warrant Review meeting

with Vince.

<b>Motion/Article</b>	<b>Movers</b>	<b>Speakers</b>
1a	Vince O'Connor	Peter Jessop or Habitat person
1b	Vince O'Connor	Peter Jessop
2	Louis Greenbaum	Jim Wald or designee
3	Otto Stein	Briony Angus
4	Mary Streeter	Mary Streeter
19a	Otto Stein	Briony Angus (Dave Ziomek as backup)
19b	Otto Stein	Briony Angus (Dave Ziomek as backup)
20	Otto Stein	Briony Angus (Dave Ziomek as backup)

### **Minutes**

We discussed minutes of 3/17/09. Members are asked to get corrections to Mary by next Wednesday.

### **Future Meetings**

Peter said traditionally we wait until August or September to meet. He'd like to schedule meetings now on a regular basis for the Fall

**MOTION** by Stan, 2<sup>nd</sup> by Mary to meet on the third Thursdays from September through April.

**VOTED 7-0-1** (Denise abstained)

The meeting dates will be 9/17/09, 10/15/09, 11/19/09, 12/17/09, 1/21/10, 2/18/10, 3/18/10, and 4/15/10.

Suggestions were offered that we revisit project criteria, recipient list, deadlines, and tighten policies of this committee. Mary said we should make an effort to have a greater outreach to the community. Vince said our notice is relatively compact and it should be on the website. Mary suggested having recipients write letters to the Bulletin. Vince suggested a postcard notice system.

### **ADJOURNMENT:**

Motion to adjourn by Louis, 2nd by Stan. Voted unanimously.

### **NEXT MEETINGS:**

September 17, 2009 at 7:00 pm in the Town Room of Town Hall unless informed otherwise

### **DOCUMENTS DISTRIBUTED**

- Agenda
- Draft Motions for Articles 18, 19, and 20, April 15, 2009, 3 pages
- Warrant language for Articles 18, 19, and 20, 3 pages
- Community Preservation Fund Articles Authorized by Fiscal Year and Category, 3 pages
- Ongoing Project Balances as of April 10, 2009, 2 pages
- Returned or Reallocated Funds, 4/10/09, 1 page
- CPAC Report to Annual Town Meeting April 2009, 8 pages
- Draft spreadsheet CPA FY2010 Recommended by Category for TM Report, 3/17/09, 1 page
- Minutes 3/17/09

Respectfully submitted by Mary Streeter, Clerk  
Minutes approved June 22, 2009